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**MINUTES
JOINT CONFERENCE COMMITTEE MEETING FOR
LAGUNA HONDA HOSPITAL AND REHABILITATION CENTER
August 10, 2021, 4:00 p.m.
Remote Meeting via Webex Event**

1. CALL TO ORDER

Present: Commissioner Tessie Guillermo, Chair (arrived at 5:07pm)
Commissioner Edward A. Chow, M.D., Member
Commissioner Laurie Green, M.D., Member

Staff: Michael T. Phillips, Lisa Hoo MD, Wilmie Hathaway DO, Daniela Kim MD,
John Grimes, Troy Williams, Zoe Harris, Geraldine Mariano, Amie Fishman

The meeting was called to order at 4:02pm. Commissioner Green chaired the meeting until Commissioner Guillermo arrived.

2. APPROVAL OF MINUTES FOR MEETING OF JULY 13, 2021

Action Taken: The Committee unanimously approved the July 13, 2021 minutes.

3. GENERAL PUBLIC COMMENT:

There was no general public comment.

4. EXECUTIVE TEAM REPORT

Michael T. Phillips, Chief Executive Officer, presented the item.

Commissioner Comments:

Commissioner Chow noted that when LHH residents leave the campus, they may interact with unvaccinated individuals and asked for more information regarding measures LHH is taking to prevent these off-campus visits from spreading COVID-19 on the LHH campus. He also asked how LHH will handle checking visitors' vaccination status. Mr. Phillips stated that LHH is developing a system of checking vaccination status and recording it so that visitors will not have to provide proof of vaccination for each visit. Dr. Hathaway stated that LHH encourages masking and social distancing for those residents who leave the campus. Only three residents may leave the LHH campus per day, in an effort to control the flow

and monitoring of data. For those residents who are unvaccinated, when they leave the campus, they must isolate for 14 days upon return, and must test negative before leaving isolation.

Commissioner Chow asked if LHH is preparing to give residents booster shots. Mr. Phillips stated that LHH and DPH is using CDC and CDPH guidance in regard to booster shot recommendations. Dr. Horton stated that the current DPH and COVID Task Force guidance refers to those who received the Johnson and Johnson vaccine.

Commissioner Green noted that vaccinated individuals may be shedding virus before testing positive. She asked how LHH is preparing to protect its residents. Dr. Hathaway stated that we are still learning about how the virus works. She noted that there has not been a known transmission between staff and LHH residents since vaccinations began. She expressed gratitude for the early guidance provided by the CDC and CDPH in regard to COVID prevention efforts that have continued to be effective at LHH throughout the duration of the pandemic. She noted that as new data is available and the CDC/CDPH guidance shift, LHH will revise and update its protocols and policies

Commissioner Green asked if LHH or the DPH/San Francisco Health Network is monitoring possible waning immunity of staff vaccinations. Dr. Horton stated that the Network/DPH is not monitoring this data at present.

5. REGULATORY AFFAIRS REPORT

Geraldine Mariano, Director Regulatory Affairs, presented the item.

Commissioner Comments:

Commissioner Chow asked for more information regarding how the state will deal with its backlog of cases. Ms. Mariano stated that the CDPH has stated that it is doing the best it can to catch up with the caseload with the limited number of staff it currently has.

Commissioner Chow asked if this means that the state may go through cases in which LHH has already resolved the issues. Ms. Mariano responded yes to this question.

Commissioner Chow noted that staff-to-resident case reports seems good. He asked if the data reflects accurate information or are incidents being under reported. Ms. Mariano stated that LHH has successfully provided a lot of education to staff and she noted that staff seem more confident to report incidents on their own.

6. PRESENTATION: LAGUNA HONDA HOSPITAL OPERATIONS UPDATES

John Grimes, Chief Operations Officer, presented the item.

Commissioner Comments:

Commissioner Chow noted that when the new LHH buildings were being built ten years ago, the Commission was notified about cost overruns that resulted in limiting the number of new buildings. He is disappointed that it is not possible to get the inside of LHH buildings more than 15 degrees cooler than the outside air. However, he added that older individuals and some with health issues, like many LHH residents, may find the higher temperatures comfortable. He requested that the committee be updated if there are any funding issues with this project.

Commissioner Green stated that HVAC challenges are common at many hospital campuses and medical buildings.

7. PRESENTATION: LAGUNA HONDA HOSPITAL EQUITY AND CULTURE UPDATES

Amie Fishman, Director of the Department of Equity and Culture, presented the item.

Commissioner Comments:

Commissioner Chow stated that he struck by the detail of the presentation, which reflects the incredible work of the LHH Equity and Culture Department. He requested that data for individuals of Asian and Pacific Islander descent be disaggregated because individuals from these groups may have very different lived experiences. Ms. Fishman stated that LHH has requested that its data vendor disaggregate workforce data into separate groups for Asians and Pacific Islanders. Commissioner Chow suggested that a footnote be used to indicate when the data for a particular group is too small to report.

Commissioner Green stated that she is so impressed with equity work being conducted throughout the DPH. She asked if staff have adequate time to complete the online health equity modules. Ms. Fishman stated that staff have mandated time to complete these trainings. She noted that online education is valuable, as is in-person discussions of these important issues. Prior to the pandemic, there was an in-service schedule for these trainings and discussions. Currently LHH is considering strategies that can be used for in-person conversations.

Commissioner Guillermo voiced support for Dr. Green's suggestion to ensure staff have adequate time to complete online modules. She also agreed with Ms. Fishman that it is important to find ways to ensure the learning is internalized and impactful.

8. CLOSED SESSION

- A) Public comments on all matters pertaining to the Closed Session. (San Francisco Administrative Code Section 67.15).
- B) Vote on whether to hold a Closed Session. (Action Item)
- C) Closed Session Pursuant to Evidence Code Sections 1156, 1156.1, 1157, 1157.5, 1157.6, and 1157.7; Health and Safety Code Section 1461; San Francisco Administrative Code Sections 67.5, 67.8, 67.8-1, and 67.10; and California Constitution, Article I, Section 1.

CONSIDERATION OF MEDICAL STAFF CREDENTIALING MATTERS

CONSIDERATION OF MEDICAL QUALITY IMPROVEMENT

CONSIDERATION OF PERFORMANCE IMPROVEMENT AND PATIENT SAFETY REPORTS AND PEER REVIEWS

RECONVENE IN OPEN SESSION

- 1. Discussion and Vote to elect whether to disclose any portion of the closed session discussion that is not confidential under Federal or State law, The Charter, or Non-Waivable Privilege (San Francisco Administrative Code Section 67.12(a).) (Action item)
- 2. Possible report on action taken in closed session (Government Code Sections 54957.1(a) and 54957.7(b) and San Francisco Administrative Code Section 67.12(b).

9. POSSIBLE DISCLOSURE OF CLOSED SESSION INFORMATION

Action Taken: The Committee voted to disclose that it had approved the Credentials Report, Medical Quality Improvement, and Performance Improvement and Patient Safety Reports.

10. ADJOURNMENT

The meeting was adjourned at 5:46pm.